



Hoër Meisieskool La Rochelle Girls' High School

NOTICE OF INTERNAL APPEAL

(Section 75 of the Promotion of Access to Information Act 2000 (Act No. 2 of 2000))
[Regulation 8]

STATE YOUR REFERENCE
NUMBER: _____

A. Particulars of the school.

The Information Officer
Faure Street
Paarl
7646

B. Particulars of requester/third party who lodges the internal appeal.

- (a) *The particulars of the person who lodge the internal appeal must be given below.*
(b) *Proof of capacity in which appeal is lodged, must be attached.*
(c) *If the applicant is a third person and not the person who originally requested the information, the particulars of the requester must be given at C below.*

| | | | |
|---|--|--------------|--|
| Full names and surname: | | | |
| Identity number: | | | |
| Postal address: | | Postal code: | |
| Telephone number: | | | |
| E-mail address: | | | |
| Capacity in which an internal appeal on behalf of another person is lodged: | | | |

C. Particulars of requester

This section must be completed ONLY if a third party (other than the requester) lodges the internal appeal.

| | |
|-------------------------|--|
| Full names and surname: | |
| Identity number: | |

D. The decision against which the internal appeal is lodged

| | |
|--|--|
| Mark the decision against which the internal appeal is lodged with an X in the appropriate box: | |
| | Refusal of request of access. |
| | Decision regarding fees prescribed in terms of section 22 of the Act. |
| | Decision regarding the extension of the period with which the request must be dealt with in terms of section 26(1) of the Act. |
| | Decision in terms of section 29(3) of the Act to refuse access in the form requested by the requester. |
| | Decision to grant request for access. |

E. Grounds for appeal

If the provided space is inadequate, please continue on a separate folio and attach it to this form. You must sign all the additional folios.

State the grounds on which the internal appeal is based:

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| |

State any other information that may be relevant in considering the appeal:

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F. Notice of decision on appeal

You will be notified in writing whether your internal appeal. If you wish to be informed in another manner, please specify the manner, and provide the necessary particulars to enable compliance with your request.

State the manner:

| |
|--|
| |
| |

Particulars of manner:

| |
|--|
| |
| |

Signed at _____ this _____ day of _____ 20 _____

SIGNATURE OF APPELLANT

FOR OFFICE US:

OFFICIAL RECORD OF INTERNAL APPEAL:

Appeal received on _____ (date) by _____
(Information -/Deputy information officer)

Appeal accompanied by the reasons for the Information- / Deputy information officers' decision and, where applicable, the particulars of any third party to whom or which the record relates, submitted by the Information -/Deputy information officer on _____ (date) to the relevant authority.

OUTCOME OF APPEAL:

DECISION OF INFORMATION -/DEPUTY INFORMATION OFFICER
CONFIRMED / NEW DECISION SUBSTITUTED

NEW DECISION: _____

DATE

RELEVANT AUTHORITY

RECEIVED BY INFORMATION- /DEPUTY INFORMATION OFFICER FROM
THE RELEVANT AUTHORITY ON (date): _____